PROJECT REPRESENTATIVE'S DAILY REPORT

Pg.   1
Report No. 016
Date: 2014-09-09
Day: Tuesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc.   **Clerk of the Works**: Jeff Barnes

Contractor: G.V.W., Inc.

Weather:	**7:30 am:** clear	**Noon:** mostly cloudy	**3:00 pm:** mostly cloudy
Temperature:	**7:30 am:** 50°	**Noon:** 68°	**3:00 pm:** 70°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeymen	Helpers	Total
General Contractor:	Div. 06	GVW	Carpenter	1	0	6	7
	Div. 04		Masonry	0	0	0	0
	09 90 00		Painting	0	0	0	0
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	1	0	0	1
Total:				2	0	6	8

DAILY REPORT

Activities today:

GVW continues to perform demolition work in the basement. GVW will be bringing in more laborers to speed up the demo and to start working on other areas of the building. The basement ceiling demo will begin tomorrow afternoon. This will provide a chance for the parties to review the basement subfloor after the meeting tomorrow.

The second bookcase was removed and stored in the meeting hall.

GVW performed exploratory at the fascia in order to record existing conditions and dimensions.

Griffin Electrical started removing the electrical equipment from the meeting hall and removed the exterior lights by the front doors.

Copies to**:**   **Richard Montuori, Town of Tewksbury**
      Ed Johnson, Town of Tewksbury
      Steve Sadwick, Town of Tewksbury
      Wayne Lawson, CBI
      Jenne dos Santos, CBI
      Kaffee Kang, Kang Architects

PHOTO INDEX

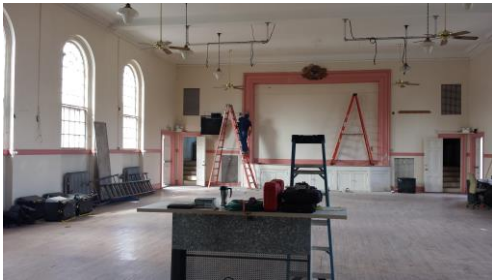|	Photo showing both bookcases in the meeting hall. These will need to be stored outside of the building in some sort of protective environment.
	Photo showing electrician removing equipment from the meeting hall.
	Photo showing the bathrooms in the basement that have been gutted.
	Photo showing more demo that was completed in the basement.

Photo showing some locations in the subfloor that need to be reviewed at tomorrow's meeting.